

**FINANCE & BUDGET COMMITTEE
NOTICE OF MEETING AND AGENDA
Tuesday, November 27, 2018
Open Session at 4:30pm with Closed Session to Follow
HEALDSBURG DISTRICT HOSPITAL BUSINESS OFFICES
190 FOSS CREEK CIRCLE, SUITE "F" HEALDSBURG, CA**

	ISSUE	RESPONSIBLE	ACTION
1.	Call to Order	Chair, Erin Gore	
2.	Roll Call	Clerk	
3.	Approval of November Agenda	Chair	Approval
4.	Introductions and Welcome	Chair	
5.	Public Comment The Chair will accept comments from the audience on any items within the subject matter jurisdiction of the Finance and Budget Committee not listed on this agenda. Please limit individual comments to three minutes.	Chair	
6.	Approval of October meeting minutes	Committee	Action
7.	Review of October, 2018 Month-end Financial Reports a) CFO Monthly Summary Report b) Overview c) Balance Sheet d) Summary Statement of Operations e) Key Statistics	CFO, Shahriar Taj	Inform
8.	Approval of October Financial Reports with Recommendation to the Board	Committee	Inform/Action
9.	Review/Approval of October Revenue Cycle Reports with Recommendation to the Board	Rev. Cycle Dir. Tom Gillis	Inform/Action
10.	Update on Capital Needs Requests	CFO Taj	Inform/Action
11.	Preliminary Discussion on 2019 Budget	CFO Taj	Inform
12.	CFO Update : • 2016 Cost Report • PayCom • Charge Master/ Payors 2019 Annual Increase	CFO	Inform
13.	Discussion/Approval of 2019 Finance and Budget Committee Meeting Calendar	All	Inform/Action
14.	Information brought by Committee Members and Staff Current Events/Updates: • Open Discussion - St Joseph's Health Memorandum of Understanding	CEO, Chair	Inform
15.	Future Dates and Topics: December Meeting – Tuesday, December 18 th • Financial Study Session – EPIC Road Map , Bill Cioffi • HDH Holiday Party - Friday, December 14 Charlie's Grill, Windsor	Committee	Inform
Adjourn To Closed Session	CLOSED SESSION Announce Adjournment to Closed Session concerning the following items: 1. Reports Involving Trade Secret pursuant to Health & Safety Code section 32106. The discussions will concern proposed new services, programs or facilities. The estimated date of public disclosure is unknown 2. Conference with Legal Counsel- - Anticipated Litigation: Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2); 1 potential case. 3. Reports concerning hospital medical audit or quality assurance committees pursuant to Health & Safety Code sections 1461 and 32155.	Chair	Inform
Return to Open Session	Reconvene to Open Session Chair to Report on actions taken during Closed Session	Chair	Action
	Adjournment	Chair	Action

We welcome public comment regarding any subject not on the agenda during the time identified for "Public Comment." All matters requiring a response will be forwarded to Administration. In addition, the Finance and Budget Committee Chairperson will welcome public comment, as appropriate, when considering any agenda item and before taking action on it. The Finance and Budget Committee reserves the right to take action wherever legally appropriate on any item on the agenda. If you have special needs because of a disability that makes it difficult for you to participate in the meeting, or you require assistance or auxiliary aids to participate in the meeting, please contact Susan Schmid at (707)385-2110 by at least noon on the Friday preceding the meeting. We will attempt to accommodate your disability. Materials related to this agenda that are submitted to the Finance and Budget Committee after distribution of the agenda packet are available for public inspection during normal business hours at the office of the North Sonoma County Healthcare District, located at 1375 University Avenue, Healdsburg, CA.