

**NOTICE OF SPECIAL JOINT MEETING AND AGENDA  
DISTRICT BOARD AND FINANCE BUDGET COMMITTEE**

**Tuesday, December 18, 2018**

**Open Session at 4:30pm**

**HEALDSBURG DISTRICT HOSPITAL BUSINESS OFFICES  
190 FOSS CREEK CIRCLE, SUITE "F" HEALDSBURG, CA**

**Attending via conference call: Anthony Cipolla from San Francisco Airport, Alaska Passenger Lounge Terminal 3  
The conference call is: 1-(641) 715-0861 Access Code: 677657**

|                                  | <b>ISSUE</b>   | <b>RESPONSIBLE</b>            | <b>ACTION</b> |
|----------------------------------|--|-------------------------------|---------------|
| 1.                               | Call to Order  | Chair, Erin Gore              |               |
| 2.                               | Roll Call of Finance and Budget Committee and Roll Call of the District Board  | Clerk                         |               |
| 3.                               | Approval of December Agenda  | Chair                         | Approval      |
| 4.                               | Introductions and Welcome  | Chair                         |               |
| 5.                               | <b>Public Comment</b> The Chair will accept comments from the audience on any items within the subject matter jurisdiction of the Finance and Budget Committee not listed on this agenda. Please limit individual comments to three minutes.   | Chair                         |               |
| 6.                               | Approval of November meeting minutes   | Committee                     | Action        |
| 7.                               | Review of November, 2018 Month-end Financial Reports<br>a) CFO Monthly Summary Report<br>b) Overview<br>c) Balance Sheet<br>d) Summary Statement of Operations<br>e) Key Statistics<br>f) Other Financial Updates  | CFO, Shahriar Taj             | Inform        |
| 8.                               | Approval of November Financial Reports with Recommendation to the Board  | Committee                     | Inform/Action |
| 9.                               | Review/Approval of November Revenue Cycle Reports with Recommendation to the Board   | Rev. Cycle Dir.<br>Tom Gillis | Inform/Action |
| 10.                              | Review/Approval of Capital Needs Request(s) with Recommendation to the Board   | CFO, Shahriar Taj             | Inform/Action |
| 11.                              | Review/Approval 2019 Budget with Recommendation to the Board   | CFO, Shahriar Taj             | Inform/Action |
| 12.                              | CFO Update on Current Projects   | CFO, Shahriar Taj             | Inform        |
| 13.                              | Approval of 2019 Finance and Budget Committee Roster   | Chair, Erin Gore              | Inform/Act    |
| 14.                              | Information brought by Committee Members and Staff Current Events/Updates:<br>• Open Discussion - St Joseph's Health Memorandum of Understanding<br>• Healthcare Foundation - donation presentation to the Board   | CEO, Chair                    | Inform        |
| 15.                              | Future Dates and Topics:<br>• January – Tuesday, January 29 <sup>th</sup> No Study Session for January<br>• February - Tuesday, February 19 <sup>th</sup>  | Committee                     | Inform        |
| <b>Adjourn To Closed Session</b> | <b>CLOSED SESSION</b><br><b>Announce Adjournment to Closed Session concerning the following items:</b><br>1. Reports Involving Trade Secret pursuant to Health & Safety Code section 32106. The discussions will concern proposed new services, programs or facilities. The estimated date of public disclosure is unknown<br>2. Reports concerning hospital medical audit or quality assurance committees pursuant to Health & Safety Code sections 1461 and 32155. | Chair                         | Inform        |
| <b>Return to Open Session</b>    | <b>Reconvene to Open Session</b><br><b>Chair to Report on actions taken during Closed Session</b>  | Chair                         | Action        |
|                                  | <b>Adjournment</b>   | Chair                         | Action        |

*We welcome public comment regarding any subject not on the agenda during the time identified for "Public Comment." All matters requiring a response will be forwarded to Administration. In addition, the Finance and Budget Committee Chairperson will welcome public comment, as appropriate, when considering any agenda item and before taking action on it. The Finance and Budget Committee reserves the right to take action wherever legally appropriate on any item on the agenda. If you have special needs because of a disability that makes it difficult for you to participate in the meeting, or you require assistance or auxiliary aids to participate in the meeting, please contact Susan Schmid at (707)385-2110 by at least noon on the Friday preceding the meeting. We will attempt to accommodate your disability. Materials related to this agenda that are submitted to the Finance and Budget Committee after distribution of the agenda packet are available for public inspection during normal business hours at the office of the North Sonoma County Healthcare District, located at 1375 University Avenue, Healdsburg, CA.*