

**NOTICE AND AGENDA**  
**MEETING OF THE NSCHD FINANCE and BUDGET COMMITTEE**  
**Tuesday, January 29, 2019 Open Session at 4:30pm**  
**HEALDSBURG DISTRICT HOSPITAL BUSINESS OFFICES**  
**190 FOSS CREEK CIRCLE, SUITE "F" HEALDSBURG, CA**  
**The conference call is: 1-(641) 715-0861 Access Code: 677657**

	<b>ISSUE</b>	<b>RESPONSIBLE</b>	<b>ACTION</b>
1.	Call to Order	<b>Chair Jim Nantell</b>	
2.	Roll Call of the 2019 Finance and Budget Committee	Clerk	
3.	Approval of January Agenda	Chair	Approval
4.	Introductions and Announcements	Chair	
5.	<b>Public Comment</b> The Chair will accept comments from the audience on any items within the subject matter jurisdiction of the Finance and Budget Committee not listed on this agenda. Please limit individual comments to three minutes.	Chair	
6.	Approval of December meeting minutes	Committee	Action
7.	Review of December, 2018 Month-end Financial Reports a) CFO Monthly Summary Report b) Overview c) Balance Sheet d) Summary Statement of Operations e) Key Statistics f) Quarterly Summary of Capital Requests g) Other Financial Updates	CFO Shahriar Taj	Inform
8.	Approval of December Financial Reports with Recommendation to the Board	Committee	Inform/Action
9.	Review/Approval of December Revenue Cycle Reports with Recommendation to the Board	Rev. Cycle Dir. Tom Gillis	Inform/Action
10.	Review/Approval of Revised 2019 Budget with Recommendation to the Board	CFO Shahriar Taj	Inform
11.	Review/Approval of Capital Needs Request(s) with Recommendation to the Board	CFO Shahriar Taj	Inform/Action
12.	Review/Approval of Revised Signatory Policy with Recommendation to the Board	CFO Shahriar Taj	Inform/Action
13.	Review/Approval of Resolution # <b>03-19</b> New American River Bank Account		
14.	CFO Update on Current Projects • Paycom	CFO Shahriar Taj	Inform
15.	Information brought by Committee Members and Staff Current Events/Updates: • Open Discussion - St Joseph's Health Memorandum of Understanding	CEO and Chair	Inform
16.	Future Dates and Topics: • February - Tuesday, February 19 <sup>th</sup> • March – Tuesday, March 26 <sup>th</sup> Review Study Session Topics and Discussions 2019 Scheduling	Committee	Inform
<b>Adjourn To Closed Session</b>	<b>CLOSED SESSION</b> <b>Announce Adjournment to Closed Session concerning the following items:</b> 1. Reports Involving Trade Secret pursuant to Health & Safety Code section 32106. The discussions will concern proposed new services, programs or facilities. The estimated date of public disclosure is unknown	Chair	Inform
<b>Return to Open Session</b>	<b>Reconvene to Open Session</b> <b>Chair to Report on actions taken during Closed Session</b>	Chair	Action
	<b>Adjournment</b>	Chair	Action

*We welcome public comment regarding any subject not on the agenda during the time identified for "Public Comment." All matters requiring a response will be forwarded to Administration. In addition, the Finance and Budget Committee Chairperson will welcome public comment, as appropriate, when considering any agenda item and before taking action on it. The Finance and Budget Committee reserves the right to take action wherever legally appropriate on any item on the agenda. If you have special needs because of a disability that makes it difficult for you to participate in the meeting, or you require assistance or auxiliary aids to participate in the meeting, please contact Susan Schmid at (707)385-2110 by at least noon on the Friday preceding the meeting. We will attempt to accommodate your disability. Materials related to this agenda that are submitted to the Finance and Budget Committee after distribution of the agenda packet are available for public inspection during normal business hours at the office of the North Sonoma County Healthcare District, located at 1375 University Avenue, Healdsburg, CA.*