

**MEETING OF THE FINANCE and BUDGET COMMITTEE**

**Tuesday, September 22, 2020**

**Open Session to begin at 4:30pm with Closed Session Following**

**Pursuant to the Governor's Executive Order, this meeting will be held via Zoom Teleconference**

**Call In: 1(669) 900-6833 Meeting ID: 969 8499 8157 Zoom Meeting: <https://zoom.us/j/96984998157>**

**Committee Members Attending Via Zoom:**

**Jim Nantell, Sue Campbell, Anthony Cipolla, David Krier, Julie Hanamura and Brian Callahan**

	ISSUE	RESPONSIBLE	ACTION
1.	Call to Order	Committee Chair, Jim Nantell	
2.	Roll Call	Clerk	
3.	Approval of September 2020 Agenda	Chair Nantell	Action
4.	<b>Public Comment</b> <i>The Chair will accept comments from the audience on any items within the subject matter jurisdiction of the Finance and Budget Committee not listed on this agenda.</i>	Chair Nantell	
5.	<b>Approval of August 2020 meeting minutes</b>	Committee	Action
6.	<b>Review of August 2020 Financial Reports</b> a) Financial Reports with Statistics b) CFO Summary c) Expense Reduction Dashboard	Interim CFO, Richard Baland, Director of Finance, Nathan Oliver	Inform
7.	<b>Approval of August 2020 Financial Reports with Recommendation to the Board</b>	Committee	Action
8.	<b>Financial Discussion and Analysis</b> a) Non-operating Revenue b) CARES Stimulus c) Surgery Cases d) Service Line Profitability	Interim CFO, Richard Baland, Director of Finance, Nathan Oliver	Inform
9.	<b>Revenue Cycle Updates</b> - Healthcare Resource Group (HRG) Reports	Julie Jaquiss-Collins, Tom Gillis	Inform
10.	<b>Update on Current and Upcoming Finance Department Projects</b> <b>September</b> a) SJH Due Diligence b) Amended Medicare Cost Reports for 2018 and 2019 and an Interim Medicare Cost Report for 2020 c) Emergency Room Time Study #1 d) Self-Audit Procedure Coding e) Premier Benchmarking <b>October</b> a) FEMA Grant b) Operating Budget for 2021 c) PIMS Optimization <b>November</b> a) CARES Funding Audit b) Single Audit c) MedHost Training d) 340b Self Audit <b>December</b> a) Emergency Room Time Study #2 b) GASB87 Implementation c) Price Transparency d) Organization wide Physical Inventory	Interim CFO Richard Baland	Inform

11.	Review of Benefit Plans Renewal for 2021 with Recommendation to the Board	CEO, Jim Schuessler and CHRO, Kristina Holloway	Action
12.	<b>Future Meeting Dates</b> October 27th *Early meeting dates due to holidays - November 17th and December 15 <sup>th</sup> **January 26 ,2021 subject to committee approval	Committee	Inform
<b>Adjourn To Closed Session</b>	<b>CLOSED SESSION</b> <b>Announce Adjournment to Closed Session concerning the following items:</b> 1. Reports Involving Trade Secret pursuant to Health & Safety Code section 32106. Discussions will concern proposed new services or programs. Estimated date of public disclosure is unknown.	Chair, Jim Nantell CEO, Jim Schuessler	
	2. Public Employment pursuant to Government Code Section 54957; Title: All Employees	CEO Schuessler	
	3. Reports concerning Hospital Medical Audit or Quality Assurance Committees pursuant to Health & Safety Code sections 1461 and 32155	Tom Gillis, Compliance Officer	
<b>Return to Open Session</b>	<b>Reconvene to Open Session</b> <b>Chair to Report on actions taken during Closed Session</b>	Chair	Action
	<b>Adjournment</b>	Chair	Action

*We welcome public comment regarding any subject not on the agenda during the time identified for "Public Comment." All matters requiring a response will be forwarded to Administration. In addition, the Finance and Budget Committee Chairperson will welcome public comment, as appropriate, when considering any agenda item and before taking action on it. The Committee reserves the right to take action wherever legally appropriate on any item on the agenda. If you have special needs because of a disability or you require assistance or auxiliary aids to participate in the meeting, please contact Susan Schmid at (707)385-2110 by at least noon on the Friday preceding the meeting. Materials related to this agenda that are submitted to the Finance and Budget Committee after distribution of the agenda packet are available for public inspection during normal business hours at the office of the North Sonoma County Healthcare District, located at 1375 University Avenue, Healdsburg, CA.*